



PTA Unit

MINUTES

PTA Statement of intent: We are all parents, volunteers and staff that are genuinely invested in what we believe is best for the school and our children. With this in mind, let's endeavor to start on time and stay on topic, and to speak and act with respect at all times.

March 12, 2014

1) Welcome

- a. Call Meeting to Order
- c. Approval of January and February 2014 meeting minutes
Stepanie Wheeler – motion to approve both sets of minutes, Johnny Onkst- second.

Chris Johnson – from TPS. Will talk to us about lottery process. At the beginning of last year there was not meant to be an entry test. After consideration, the district decided to go back to an examination so we didn't set the kids up for failure. Continued that this year. Testing was delayed due to numbers of applications and snow days, process was delayed. Got final scores back Feb 19th. Sent out letters Feb 20th. Met with principals (or in the case of EIS, the temp principal) to discuss how to do the lottery. Look at number of spots we have and deduct the number of siblings that meet the entry requirements and retentions. Then principal's discretion prior to lottery. Must assign the same number of spaces per quadrant. If there are not enough applicants in one quadrant, we carry other applications from other quadrants forward. Others will go on to the waiting list. 5% go on discretionary list, typically. It was not done this way this year because of the change of the principal. 40-42% siblings in the incoming kinder class this year. A few retentions and 60 allotted with discretion since they were not sure what conversations may have been had with Belinda and those families. Did not want to exclude people without full knowledge. Next year we'll go back to 5%. All lotteries in TPS are set up by quadrant. Impetus for doubling the size of the school was the fact that we couldn't maintain sibling preference AND keep quadrant. When we decided to reinstitute the screening process, the principals of Zarrow and EIS met to create the appropriate score based on lack of speech delay, performance, etc. The district has not done any studies to determine the score. Please email questions: JohnsCh@Tulaschools.org



PTA Unit

MINUTES

Jessica Haight – met with other district members and discussed the expansion of 2nd grade. District will add two more paras to bring total to 12. Hopefully funding will come through, otherwise it will be one para. There **will** be an asst principal or intern for next year. Dr. Ballard is on board. Judy working with Jessica and committee to learn what will need to be in place to be ready for the school year, furniture, etc. Principal intern and Asst Principal are really the same but usually has more to do with pay. At 600, a school gets asst. But as a school nears 500, they may need more support. They have the same selection process.

Does an intern stay longer than a year usually? Sometimes they move on to an Asst position, but if there is evidence that growth will continue, sometimes they stay and become asst.

Are there plans to get more admin assistance in front office? Depends on staffing issues and we have to be careful who has access to records, etc.

Thalia Shaul – principal selection. Working with ProAct who have been in touch with CARLA institute to help understand the unique needs and help identify candidates. Have provided a list of 13 candidates so far. Application deadline closing within 10 days. Within the follow few weeks she will have resumes to review. If she does not have appropriate candidates, she will ask for more candidates. ProAct will continue to review candidates just in case. There is are additional steps these candidates have to go through. TPS will put the candidates through their process in April. Final candidates will be able to do a school walk through, will hopefully be able to meet with teachers and/or have some kind of interaction. Teachers will have input – not final decision – but input. State dept of Ed has allowed two districts – OKC and Tulsa – to interview cadidates from Madrid for teachers. Currently making connections with the attache at the French embassy in DC working on building a pool. Also reaching out to local people to build a continued pool here. Want to have a very strong pool for continued growth.

Are any candidates internal to TPS? All are external to her knowledge.



PTA Unit

MINUTES

Judy – teachers have been asked for input from teachers. (Do you want to stay in your grade level, do you intend to stay here next year, do you want to transfer, etc). Need to have that in by April 6th.

2) President's Report – Marlow Sipes

a. Funding Requests

1. Stanchions – children being dropped off far too early with no supervision, not going to before care, parents wandering the halls. Judy, Marcy Wilson and Greg Jennings sat down and discussed how to get things back under control again like in the old school to keep kids safe. Will create “choke points” to stop kids going anywhere until 8:00. At 8:05 they will be allowed to go down the hallways. Parents will no longer be allowed down East and West halls – like in old building. Original bid was \$1800. New bid is ~\$1200. Could be slightly more due to shipping costs – they are very heavy and there could be excess. Parents will need to sign in at the office if they want to go down the halls. Kinder and Pre-K parents will NOT need to sign in but will still not be able to go to classrooms until 8:05. Doors will not unlock until 8:00. Kids that need to be here for programs like Orff and Strings will need to be dropped off at the South Doors. They will be buzzed in. They MAY be dropped off there at the South Door. In our budget, there is a line item for media enrichment that will not be used this year. It is \$1800. This could be taken from that line item. Suzanne Mannis “motion to reallocate \$1300 of funds from media enrichment to pay for stanchions.” Second – Kristen O'Connor.

2. Playground – Matt Ferris, Karl Sfranski and Greg Jennings have been working on moving the old playground from the old campus. Original bids were \$60,000+. Mulch bid alone was \$20,000. Karl had previously done the master plan for the playground area and landscaping for South entrance. He used some of his contacts and got a bid for \$14,000 for moving the large east big toy, the ancillary pieces, fall zone and barricades. Bid does not include broken or damaged parts. There are SOME. We should include another \$2000 just in case we have broken parts to replace. District has run out of money for current bond issues. They put in our current playground, cement and rubber on top of that. It's 4 or 5 times more expensive than mulch. We got a cheap bid because this company has a gap in work and wants to fill it. If we let this go now, we may have a significantly higher bid later. The district says they MIGHT have money in august to lay the rubber under. But we don't know for certain. We may take our



PTA Unit

MINUTES

chances moving the equipment and having a liability with no cement/rubber or mulch under while we wait. The district has agreed to spread the mulch, saving us \$3500-\$7500. We could potentially do mulch first and then the district MAY have funds for doing the cement/rubber at a later date.

What is the value of the equipment we're moving? \$100,000 when it was purchased 6 years ago. Warranty still has 3.5 years on it and the life of the equipment is about 20 years. Every company we contacted about moving it agreed it is worth moving.

\$23,270.80 would be the full amount. We have a special initiatives line item with approximately \$40,000. This will take us to ~\$17,000. This line item is for unbudgeted items. We have been stockpiling funds a little in past couple of years in preparation of move. This line item will not be this large going forward, most likely.

Does this affect para campaign? No – PTA did not contribute last year.

This does not include swings? No – they are out of code. Includes tunnels, tea cups and big toy.

Will we have to cut down trees? No – the area near the basketball court has been designated in Karl's master plan so there's no real preparation to be done.

Did TPS replenish mulch previously at old campus? Yes – they did.

Kim Goen – “move that we use \$23,372 from special initiatives to move the playground equipment.”

Signee Bland – second.

3) **Principal's Report – Judy Fessenden**

a. Mandatory Kinder Orientation date – April 8th at 6:30pm. Meeting will be in the auditorium.

b. Kinder letters were picked up at the service center today and are in the process of going out.

c. Pre-K dates – 35 kids enrolled for half day pre-k next year. 8:15-11:15 and 12:20-3:20. Need more enrolled to keep our teachers. Have room for 80. We are not a title one school so district cannot supplement for a full day. Looking at options including parents paying for the second half of the day. Send letters to Dr. Ballard in support of paying for the second half day. If you choose morning pre-k, you can choose to have an extended day care to have chil here for the rest of the day for a fee. Not curriculum but activities.

5) **2nd VP/Volunteers – Lisa Albers**



PTA Unit

MINUTES

- a. Teacher Appreciation – May 5-9, Missy Bruns has agreed to chair. Please volunteer to help and or donate. Fun, new ideas welcome.
- b. Spring Fling – May 17, Paula Udwin has agreed to chair. Volunteer! New families are invited, as is the whole school. Also mayfest weekend so put it on the calendar.
- c. PTA board decided to change fund raising strategy and have a new plan going forward. Keep fiestivale to fund the following year's operating budget. We would do away with all other fundraisers for the time being. They may be reintroduced later but taking a breather for now. Introduce a fall fair to build community and eventually make money by selling pumpkins, cakes, etc. Can have a specific goal in mind and attempt to reach this goal with some other fundraiser like innisbruck, cookie dough, or whatever so we are fundraising with a purpose.
Can we have a copy of the master plan posted on site somewhere so we can see the goals and watch as we get this place in order.

6) Treasurer's Report – Chris Rankin

- a. update

7) Fund Development – Alecia McLain

- a. Fiestivale – Missy Frette, April 5th at Greenwood Cultural Center by OSU Tulsa fits 750 people. Can buy tables and tickets now. Some parties and items are on sale now so go check it out. Class projects are due now. Tickets are \$30 and \$60 for drinks, too. Log in now to register credit cards, etc. Will not be doing formal paper invitations.

8) New Business

- a. Virginia Gleason – Classes for next year and incoming kinders sorted into classes as soon as possible so that we can establish the HRPs and have proper planning in place asap.
 - i. Grey Strickland is working to gather information immediately when they register so that we do not have to spend so much time trying to reach parents.
 - ii. Is there a way to let parents know which language – at the very least – kids are in so they can start building community BEFORE school starts.
 - iii. Is there still talk of compartmentalizing 3-5th? Math, science, etc – moving teachers/classroom? That's for new principal to decide.



PTA Unit MINUTES

- iv. Why can't kids sit wherever they want at lunch? Not sure if it's a "policy" or just something that happened. Can discuss at staff meeting and see if we can figure out.
- v. Can we remove the old school sponsors on the south east corner of the school? We'll look into reapproaching them for money and/or removing.
- vi. Can we have a security policy in place and notify parents which doors will be opened when, etc? Marcy is working on information to send out asap.
- vii. Kinder 101 is being planned to help alleviate some of the issues of incoming families. Karen Mitchell is organizing

Motion to adjourn, Donna Keffer. Second, Neil Van Delsem. 8:00pm

****minutes subject to approval****