



PTA Unit

Minutes

September 12, 2013

1) Welcome

- a. Call Meeting to Order, 6:40pm
- b. Webelos II, pack 318 flag ceremony
- c. Introduction of PTA Board, committee chairs
- d. Approval of May 2013 unit minutes, motion to approve – Gray Strickland, second – Signee Bland

2) President's Report – Marlow Sipes

- a. Back to school night – Thursday, September 26th
- b. Hispanic Festival – October 24th, 2:00pm and 6:30pm
- c. Identikid – new system for checking in at the office. Check in on laptop and prints tags, tracks volunteers hours, tardy system, tracks maintenance personnel in the building.

3) Principal's Report – Belinda Baldwin

- a. Drop-off pick/drop-off - getting better every day. We are clearing the site within 15 minutes which is very good for a school our size.
 - i. We know Harvard left turns are terrible, try to turn right and go around.
 - ii. Grimes changed their system to accommodate us and that slowed them down but they are getting faster, too. Will get better overall.
 - iii. EIS and Grimes now have a joint calendar to try and schedule around each other.
 - iv. Joint meeting planned with Grimes and the traffic commissioner.
 - v. Working on safety bulletin to keep everyone up to date.
 - vi. 56th street: No parking on 56th street on the north side so buses can get through. We are working on some temporary signage until the city can get it sorted.
 - vii. Children should NOT be let out or picked up anywhere other than the designated drop off area.
 - viii. Pre-K rooms are ready and they will be moving the Pre-K next week. Then they will begin drop off and pick up on the south side. Dismissal will be into the Pre-k playground once it is fenced.
 - ix. Kinder is almost ready and they will move over there for drop off and dismissal asap.
 - x. 56th street after drop-off is very dangerous as parents are driving quickly through neighborhoods, on phones, etc. Cops will be present.
 - xi. Marlow: campus police have been providing a policeman to help direct traffic but it ends tomorrow. Hiring an off-duty Tulsa Police officer is



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\$37/hour so it's too expensive for us to do. We need to take the responsibility on ourselves to be safe.

- xii. Belinda: working on getting a traffic light when Harvard is widened. The conduit will be laid at that time and once traffic study is done and results show that we need light, we will go ahead.

- b. Communication

- i. Belinda receives over 200 emails daily. Trying to address issues in PTA blasts to ensure everything is handled. Please understand that I try to get through all the emails but simply cannot respond to every single one.

- c. Safety

- i. cameras are up and running. Jeanne, Pam, Belinda and Kyle have it on their screens. As soon as motion happens it automatically records.
- ii. Concerns with number of adults in the building so working to streamline and control that process.
- iii. South door must be pushed closed when you leave the building. It is not catching properly. It will be repaired.
- iv. The South side can be used for parking in the front outside of pick up and drop off time. No parking when buses need access.

4) 1st VP – Rob Wright

- a. Email him directly if having trouble with Yahoo groups or not receiving eblasts. Rob@Rob-Wright.com.

5) 2nd VP/Volunteers – Lisa Albers

- a. Open Volunteer positions
 - i. Sign up sheets available out front to help out with library, hospitality, fund-raisers, etc. Chairs will contact you when you're needed.
 - ii. We have four interns as paras. Two from Spain and Two from France. Stephanie De Verges is heading that up and trying to plan events for them. If you want to invite one to join you for the ballet, the fair or whatever, go for it!
 - iii. We have four host families hosting the paras now. Please think about whether you'd like to host one next semester.

6) Treasurer's Report – Chris Rankin

- a. Budget
 - i. Activity funds: \$1500 added because of expansion of school
 - ii. Increase - check with Chris Rankin
 - iii. Increase – check with Chris Rankin



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- iv. Motion to approve amendments to budget. Motion - Paul Wheeler, Second – Toby Smith
- v. Last year's actual numbers are also included.

7) New Business

- a. Directory - Hope to have the directory ready next week. We've had to go to a more expensive binding system to accommodate larger numbers. Sponsors have made it possible to give it to every family for free.
- b. Wisenhower – 7 tables left for the trivia night/cocktail party. Central Center on 6th street. Admission includes open bar. Tables of 10. Lots of great raffles including restaurants, hotel rooms, etc. Friday, September 20th. Still need volunteers to help with the evening and need sign ups for an appetizer silent auction donations.
- c. Jumble Sale – volunteer time either on the Saturday of the actual sale (October 12th) or donate items to sell. There will be collection dates at pick-up or drop-off where you can bring donated goods. Can rent a spot for \$15 to have your own table to sell and make a profit.
- d. Financial strategy for PTA and Foundation – a survey will be sent out via email to help streamline and improve fundraising efforts.
- e. First fire drill has already happened, intruder drill will be Friday or Monday. The safety director of the district has done his walk through and information has been disseminated to teachers and is posted in classrooms about tornado safety. Bathrooms, storage closets, etc are established places. Each class has a card system red, blue, green, yellow. The cards designate to different things – missing a kid, have all kids, need medical assistance, etc. Doors lock automatically behind teachers so they do not have to lock them manually in intruder situation.
- f. Will we start up Monday morning assemblies soon? Miss that part of the community. The auditorium is almost done so we will start soon. We will keep as many traditions as possible with growth but will definitely replace those we cannot continue with something similar. We will definitely have assembly in some form and announcements will start again, too. We will look at doing some green screen style morning broadcast via the smart boards with the technology teacher.
- g. Looking at continuing to build the community, both within the younger classes and older classes and all together.
- h. Playground – Our property goes all the way to the treeline. We will not be fenced to separate from Manion and surrounding fields, etc. We will have 4 fields for U6 and two for U8, plus one for U12. Manion park is actually far west. Soccer teams that practice on our fields have signed building usage forms with TPS – they are not just random teams outside. We will not lock the



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neighborhood out. School property is public property but we are always supervising the children when they are outside. We actually have higher supervision since we have two teachers per classroom.

- i. Dead limbs in trees above our fields from the storm this summer. The biggest ones were removed and will come back to remove the rest soon.
- j. Speech Arts – There has been a rumour that it is not carrying on. As far as we know, it is continuing. The district was dropping balls at their level last year and there was some question as to whether or not it would be moved to the fall. We haven't heard anything about this year.
- k. Math scores dropped in published numbers – why? Kyle Wester will pick up actual tests tomorrow and then we can address where the issues are and figure out how to handle them. Parents will receive tests of their child. Principals only get preliminary scores to fix demographic details, etc. Do not get full details until parents get them. Reading scores went up. The process of changing to common core meant we expected some change and bumpiness. Curriculum mapping has just been released for next year so we understand the plan going forward. It was very disjointed before. Our scores may have gone down but we are still way above everyone else and we will work to address any problems.
- l. EIS Foundation- join the foundation. Offers exchange scholarships, principal fund, etc. They also have an endowment fund to continue providing into the future.
- m. Need a no cell phone policy. Virginia Gleason will make some signs to post around the campus.
- n. Benches from the other building will be dispersed. We just haven't been able to do that yet.

8) Adjournment

- a. Motion – Gray Strickland
- b. Second – Mike Hall

Agenda subject to change