



EISENHOWER INTERNATIONAL SCHOOL

2014-2015 PTA UNIT MINUTES

Minutes from September 11, 2014 6:30am
EIS Auditorium

EIS Mission: Creating responsible, global citizens through language immersion and international exchanges.

PTA Statement of intent: We are all parents, volunteers and staff that are genuinely invested in what we believe is best for the school and our children. With this in mind, let's endeavor to start on time and stay on topic, and to speak and act with respect at all times.

Quorum was reached. 74 Members in attendance.

1) Welcome – Missy Bruns, President

- a. Call meeting to order at 6:33
- b. Flag Ceremony – Webelos II Pack 318. Moment of Silence in remembrance of 9-11 Victims
- c. Review of 5-8-14 Minutes
 - i. Rob Wright: Motion to approve Minutes from 9-11-14 Sarah Doyle: Second. Passed.
- d. Announcement of break out meeting with Connie Horner after Unit Meeting to discuss issues that fall outside the PTA and with the Administration.
- e. Explanation of Consent Agenda
 - i. Neil Van Delsem: Motion to use Consent Agendas in Unit Meetings. Sarah Doyle: Second. Passed.
- f. Explanation of Bylaws and Standing Rules
 - i. Greg Jennings to read EIS Standing Rules
 1. Sarah Doyle: Motion to dispense with reading of standing rules. Kim Goen: Second. Passed.
 2. Sarah Doyle: Motion to Approve Standing Rules. Kim Goen Second. Passed
 3. Bylaws and Standing Rules are available online,
 - ii. Missy Bruns will form a Committee to Audit current Bylaws and Standing Rules
 1. Will fall under "President"
 2. Please contact Hannah Middlebrook to nominate
 3. Committee will be dissolved when audit is complete
- g. Missy Bruns & Jessica Cermak will form a Committee to perform a Record Keeping audit
 1. Will fall under "Secretary"
 2. Please contact Hannah Middlebrook to nominate
 3. Committee will be dissolved when audit is complete
- h. Brown Bag Lunch Sessions announced
 - i. First Session will on Monday September 29th at noon with Lori Pettus. Topic: "Childhood Root and Adult Happiness"
 - ii. Barbara McCrary will talk at second Brown Bag



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2) Principal's report – Connie Horner

- a. Introductions
 - i. Staff in attendance and New Staff
- b. Report on Money and Fundraisers
 - i. Fundraisers: TPS gave direction at meeting with Finance after Back to School Night. TPS policy says that there can only be 3 fundraisers on ¹ School Property, ² Uses Children or ³ During School Hours. PTA and Foundation fall outside of TPS guidelines.
- c. There will be a meeting on September 16 about 3rd Grade Testing at 6:30 PM. All 3rd Grade parents welcome.
- d. A flyer will be going out in home and backs about Festival Hispano
 - i. September 18, 2014. Programs at 1:30PM and 6:30PM
- e. Drop off and Pick up is going well. Thank you.
 - i. Please remember no parking in the East Lot
- f. Pre-K lot construction will hopefully start next week
- g. Met with City Engineer's & TPS Staff concerning the upcoming construction in front of the school
 - i. To begin January 5, 2015
 - ii. Adding a 5th lane (center lane to assist with turning)
 - iii. At this time data does not support adding at light at 56th Street. Will continue to monitor this.
- h. Testing window is now open
 - i. Working to align the French language testing with EIS needs
 - ii. Spanish is already available
- i. Update on class funds
 - i. Nothing to update yet should have more information soon

3) Assistant Principal Report – Keith Ward

- a. School Connect is now SchoolWay
 - i. More information and “how to’s” to come
- b. Thank you for using drop off and pick up procedures
 - i. Please remember to use crosswalks
 - ii. Question raised of when the Kinder lot will be started and what will happen the parking spots?
 1. Start hopefully next week and will hopefully be on the weekends.
 - iii. Also adding a fence on retaining wall and a French drain system

4) 1st VP/Communication Report – Greg Jennings

- a. Google versus Yahoo! Groups
 - i. Moving to Google groups for ease of class inputs from year-to-year and following the district direction
 - ii. SchoolWays is up and teachers e-mails are on now on it. Short messages can be texted, emails, etc
 1. SchoolWays is different than Google groups
 2. More information to come on SchoolWays
- b. Please use chain of command for questions



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- i. Starting with the website first
- ii. Then HRP's parents
- iii. And finally the office if you still cannot get an answer
- c. Sign-Up Genius "clearing house" for all dates and links to Sign-Up Genius
 - i. stephbrucks@gmail.com
- d. Update on the School Calendar
 - i. In the process of updating
 - ii. Will have links to the District website and Power School
 - iii. Power School requires student ID and password to login
 - iv. Password must be obtained by Jeanne for Pam
 1. Please email Jeanne for Password
- e. Update on the directory
 - i. Currently at Printer
 - ii. Hope to go out next week
 - iii. One directory per household
 1. Additional will be available for purchase but no price has been set yet
 - iv. Thank you to Gray Strickland for all your hard work on the directory

5) 2nd VP/Volunteers Report – Hannah Middlebrook

- a. Please check the website for volunteer opportunities
- b. Looking for Pull Out HRPs to help with the humanities classes
- c. Still needing some class photographers in the lower grades
- d. Most immediate need is for cafeteria volunteers
 - i. Looking for long-term commitments
 - ii. Email Hannah Middlebrook - email available on the website

6) Treasurer's Report – Holly Becker

- a. Review of 2014-2015 Budget
 - i. Changes on the 2014-2015 reviewed
 1. Budget available on website (?)
 - ii. Marlow Sipes: Motion to change the fifth-grade promotion budget from \$400 to \$735. Virginia Gleason: second. Passed
 - iii. Marlow Sipes motions to raise the exchange program and promotions from \$1800 to \$5000 to cover the additional exchanges and longer time period. Jennifer Starr: second. Passed
 - iv. Question raised on the amount of money used for skating program?
 1. Holly addressed
 - v. Marlow Sipes: motion for changes to be made to the budget and to accept the 2014-2015 Budget. Kim Goen: second. Passed.
- b. CPA has been retained to review and submit documents

7) Fund Development – Alicia McLain

- a. Wisenhower – tomorrow night
- b. Fiestivale is Feb 28, 2015
- c. Movie Night October 10, 2014
- d. Introduction of Marnie Phelps and Mandi Tomasi 2014 Fiestivale Co-Chairs



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- i. Promoted Sponsorships and ticket sales
- ii. Two tickets for Fiestivale given away by drawing
- iii. Introduction of Gray Strickland 2014 Wisenhower Chair
 1. "Friend Raiser" event.
 2. Encouraged attendance, less that 2 tables still available

8) Membership Report – Marlow Sipes

- a. PTA currently has 345 members this is 66%
 - i. Goal is 100% PTA membership
- b. Please sign-in at every Unit Meeting, Attendance is recorded

9) Programs – Melanie Branham and Jennifer Parks

- a. Fun activities for kids during PTA Unit meetings to boost attendance

10) Old Business

- a. Park Benches from New Haven are being moved to New building ASAP
- b. Question raised about basketball goals in the north field
 - i. Connie addressed saying the soccer goals have been removed from basketball court hopefully Goal backs will be installed soon

11) Missy Bruns: Motion to Adjourn. Gray Strickland: Second. Adjournment – 7:41PM

******Minutes Subject to Approval******